

MSONGOLA HEALTH TRAINING INSTITUTE



INSTITUTE'S PROSPECTUS

2025/26

Greetings from the Principal and Chief Executive Officer

You have made a good and right choice to want to become a health professional. Optimal health is an important enabler of all human endeavors and without it not much will be accomplished in this world. You would like to become a health-enabler, we are therefore very pleased to welcome you to undertake one of the health courses offered at Msongola Health Training Institute or MHTI in short.

This Prospectus will guide you through the types of courses offered by the Institute but also with other information that will make your study and stay enjoyable and memorable. The Institute teaching staff is committed to impart to you the knowledge and skills that will enable you to go out and serve the health clientele with confidence. We aim to provide the best possible environment for classroom teaching and practical training.

The Institute would like to reassure that the information in this Prospectus about course content, structure, teaching facilities and staffing, are accurate and up-to-date as could be. However, should the student note any shortcomings, they should not hesitate to contact the Principal.

Once again, welcome to Msongola Health Training Institute. We are looking forward to work with you towards fulfillment of your professional dreams.

Dr. Alex M. Mwita

PRINCIPAL AND CEO

July 2025

GENERAL INFORMATION

LOCATION

Msongola Health Training Institute (MHTI) is located at Mbondole village, Msongola ward, Ilala Municipality Dar es Salaam. The Institute was established in September 2016 and is registered by NACTE with a registration number REG/HAS/178. It is an Accredited Institution with a Provisional Status

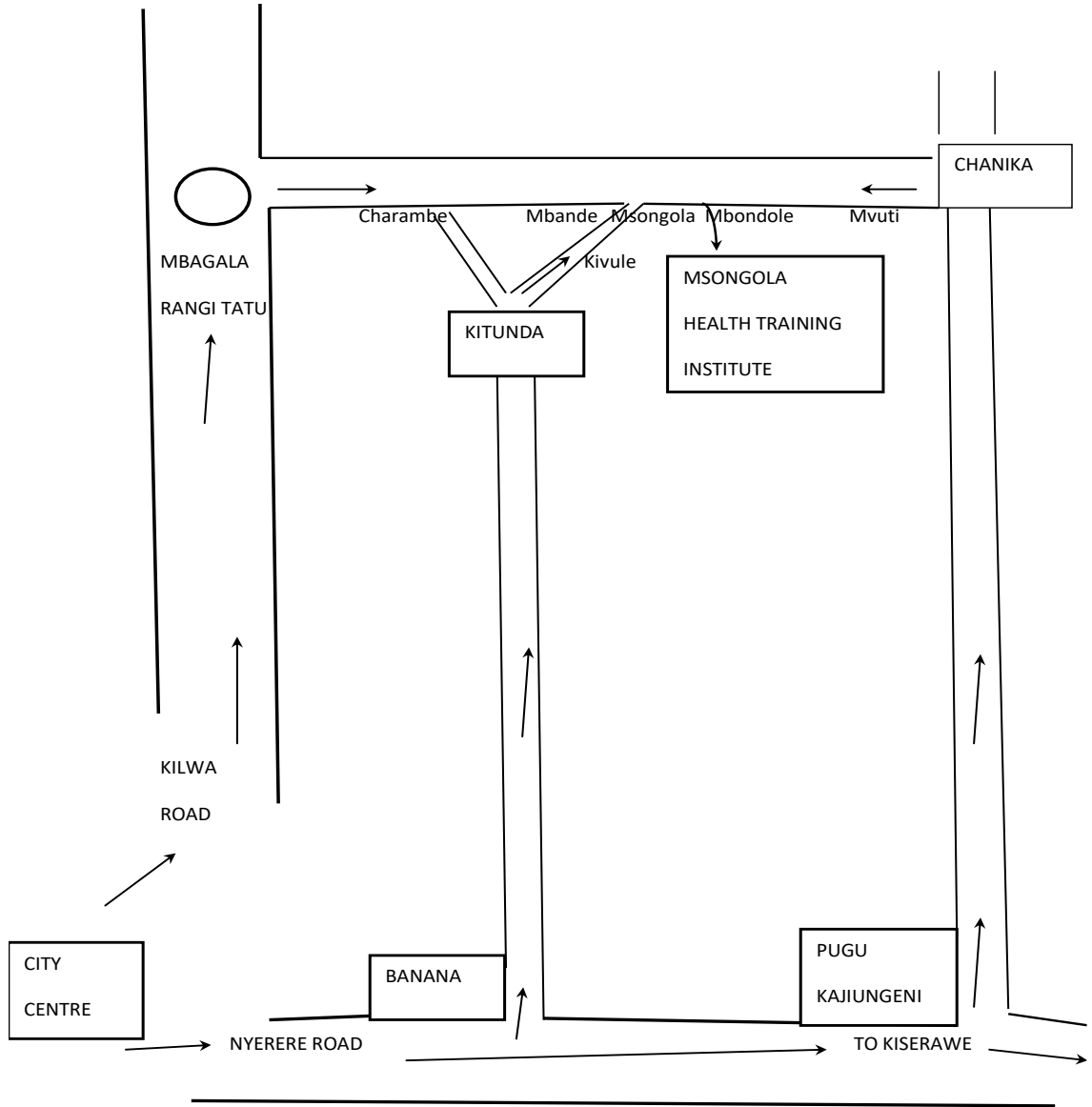
Access to Mbondole village and to the Institute is easy; either via Kilwa road by the Mbagala Rangi Tatu-Chamazi-Mbande- Mvuti- Chanika road or via Nyerere road by either the Banana- Kitunda- Kivule- Msongola route or the Pugu Kajiungeni-Chanika- Mvuti- Mbande- Chamazi- Mbagala Rangi Tatu-route (**Figure No. 1**). Public transport is more readily available and convenient via the Kilwa road route.

Distances from the City Centre to the Institute using any of the three routes are as follows:

1. City Centre- Mbagala Rangi Tatu- Mbande- Msongola- Institute- 30 Kilometres
2. City Centre- Banana-Kitunda- Msongola- Institute- 25 Kilometres
3. City Centre- Banana- Gongolamboto-Pugu Kajiungeni- Chanika- Mvuti-Institute- 50 Kilometres

The Institute is on Google Map- Search Msongola Health Training Institute

Figure No. 1: Sketch Map (not to scale) indicating access to Msongola Health Training Institute



Students Organization, Welfare and Safety

Governance

Msongola Institute Students Organization (**MSOISO**) is a student run association that coordinates for their various issues including academic and non academic affairs. Students elects their leadership that will hold office for 1 year. The focal contact person at the level of management is the Deputy Principal, Academic. MSOISO has a dedicated office

Accommodation

The Institute has hostels that accommodation at charge inclusive with the fees. Off campus students will arrange for their own accommodation.

Health Care

The Institute offers first aid for minor illness. The Institute will coordinate with the National Health Insurance Fund (NHIF) during the registration period to ensure all students who need health insurance are insured with the Fund. All students are required to have a health insurance. Insurance fees is not part of the fees and charged separately at a cost determined by the NHIF

Counseling

Students with academic, psycho social, family or other issues are free to contact any member of the institute management for counseling support.

Catering Services

Food is available at the Institute at relatively low prices and is paid for by the student.

Games and Sports

The Institute has a number of sporting facilities including football, volley ball, table tennis and some indoor games.

Library and Computer Services

The Institute has a physical library and Internet facilities. Computers will only be used to provide educational information online or through available CD-ROMs.

Transport Services

Commuter buses (daladala) plying between Mbagala Rangi Tatu to Chanika and from Kariakoo to Kitonga are plentiful and can be accessed at the main road which is 0.9 km from the Institute. The Banana to Msongola currently under construction to bitumen level will further open up commuter buses to ply on this road, tremendously improving transportation to and from the City Centre

Places for worship

The Institute does not have a church or mosque on site. However, there are churches for various Christian denominations and mosques for Muslims within the Institute's neighborhood where students and staff can attend for worship.

Security

The Institute has taken a number of security measures to avert possible crime. The Institute's buildings are within a gated perimeter wall fence that is fortified atop with an electric fence. Security guards watch the compound continuously. Students are requested to be watchful for any suspicious activity on the compound and to report it immediately to the security guards. The nearest Police Post is 2 kilometers away at Msongola center.

Risk of fire

Fire extinguishers are available in all buildings. Fire management drills for all students and staff is be done from time to time.

Shopping, financial and stationery services

Shopping for basic goods and electronic financial services (MPESA, TIGOPESA etc) and stationery are located within the compound of the Institute. Physical bank services are found at Mbande (6km) and Chanika (14kms) and Mbagala Rangi Tatu (18 kms).

Institute Governance, Management and Staffing

The Institute has a board, management and staffing arrangements (*Figure No.2*)

The Governing Board

The Institute is governed by a Board whose main function is to provide guidance and leadership on how best the Institute should operate to meet its goal and strategic objectives found in the Institute's Strategic Plan. The Board meets quarterly to receive and discuss activity reports prepared by the Management and advises accordingly. The proceedings and decisions of the meetings are kept in custody by the Principal.

Management

The day to day workings of the Institute, the main of which is teaching, is overseen by the Principal and two deputies.

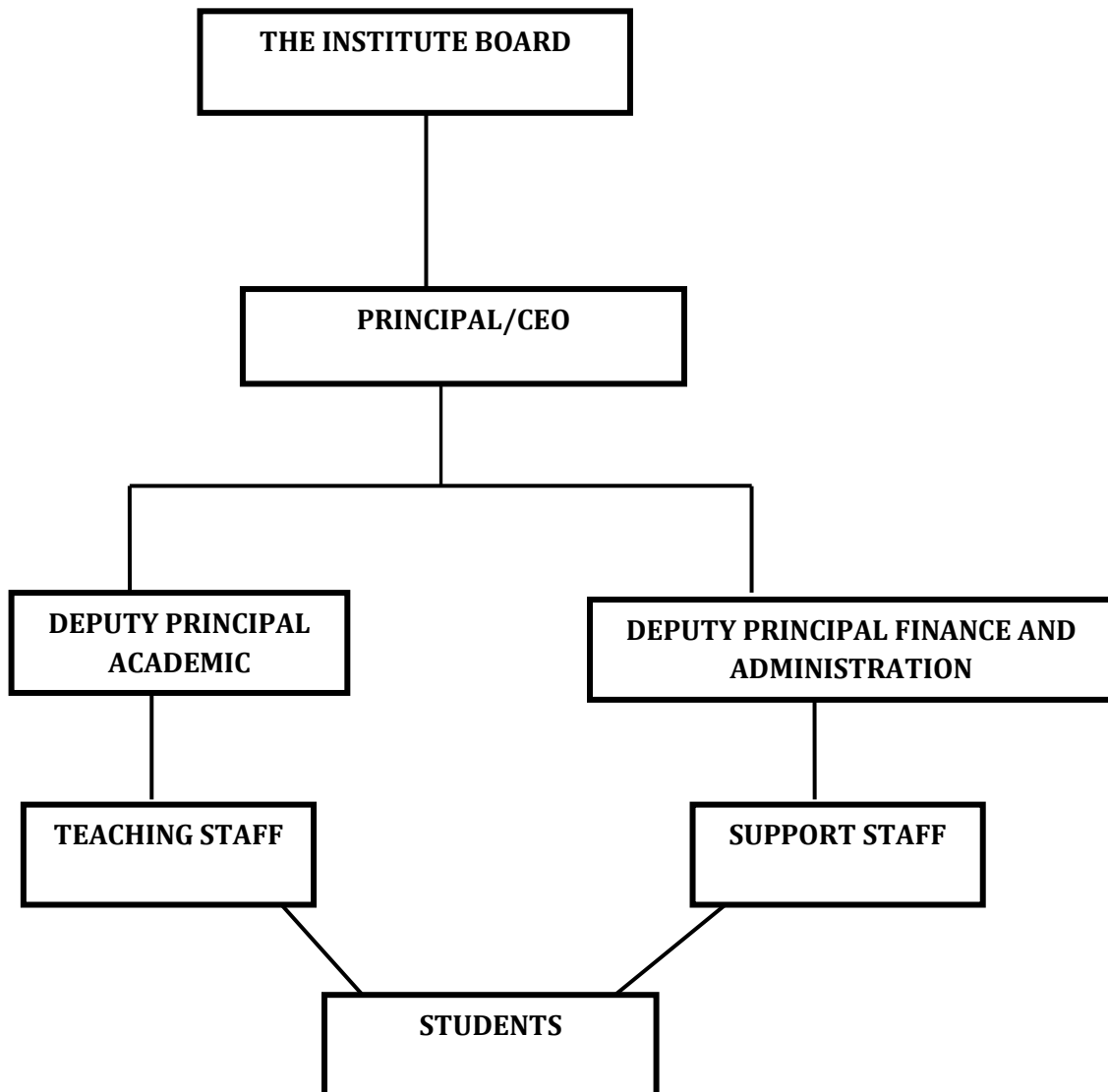
Teaching and support staff

The Institute has enough numbers of capable teaching and support staff.

Practical Training facilities

The Institute has a Memorandum of Understanding with health authorities in Ilala and Kisarawe districts to make use of their health facilities for practical training.

Figure No.2: Organizational structure for Msongola Health Training Institute



Courses offered by the Institute

Presently, the Institute offers four types of courses:

1. Technician Certificate in Clinical Medicine- NTA Level 5
2. Ordinary Diploma in Clinical Medicine- NTA Level 6
3. Technician Certificate in Pharmaceutical Sciences- NTA Level 5
4. Ordinary Diploma in Pharmaceutical Sciences - NTA Level 6

Entry qualifications

- 1. Technician Certificate in Clinical Medicine- NTA Level 5**
 - a. Completed form 4 (Certificate in Secondary Education Examination /CSEE)
 - b. A pass at “D” grade in Biology, Chemistry and Physics.
 - c. A pass in Mathematics and English is an added advantage
- 2. Ordinary Diploma in Clinical Medicine- NTA Level -6**
 - a. Completed form 4
 - b. A pass at “D” grade or above in **Biology and chemistry and Physics**
 - c. An additional pass at “D” or above for any non-religious subject
 - d. A pass in Mathematics and English is an added advantage
- 3. Technician Certificate in Pharmaceutical Sciences- NTA Level 5**
 - a. Completed form 4
 - b. A pass at “D” grade or above in **Chemistry and Biology**
 - c. An additional pass at “D” for any non-religious subject

How to apply

1. Through the Central Admission System done online on the NACTVET website:
www.nacte.go.tz or www.cas.go.tz.
2. Online application to the Institute Institute’s website
www.msongolainstitute.ac.tz. An application from is accessed by clicking “APPLY NOW”. Fill the from then and click submit.

Course structure and content

The course structure and content for each of the courses offered is found in their respective course curricula. At the time of course commencement students will be given a curriculum for their respective course. It is important for the student to read the curriculum thoroughly to understand key issues like:

- The total duration for each course
- The subjects offered, training hours for each subject and subject coding
- Categories for marks award
 - Continuous assessments
 - End of semester examinations
- How GPA is calculated
- Conditions for promotion to the next semester

Institute regulations

Registration of student will be deemed complete, after the student has read, understood and signed that they will abide to the regulations to be provided at the time of registration

Attending lectures and other training sessions

Attending class is mandatory. Class attendance is part of student's GPA score.

Students will sign an attendance register on class days. Not showing up in class will have a negative impact on the student's overall GPA score.

Dress code

Both male and female students should put on decent uniform; the type that does not unduly expose their bodies.

Institute Uniform

A pair of school uniform will be needed at the minimum

- a. For male clinical officer students (ACO/CO), a pair of white shirts and khaki trousers
- b. For female clinical officer students, a pair of white gown
- c. Black shoes and white socks for all

Destruction, defacement of Institute property

Deliberate damage of property will be regarded as serious and punishable offence

Peaceful co-existent

The use of foul language and/or physical violence against fellow student(s) or member of staff for any reason whatsoever is not allowed and is a sign of bad behavior of the perpetrator. Any dispute can and should be solved by dialogue and not confrontation.

Interference and obstruction of Institute activities

It is not allowed to obstruct lawful activity that is carried out by a student or staff.

Theft of Institute property

Theft or pinching of the institute's property will attract serious repercussion including legal prosecution.

For On- Campus (Hostel) students

Time to be in hostels

Students should be in their hostel compound by 8.00pm on weekdays and 10.00pm on weekends

Taking care of hostel property

Sensible use of electricity electrical appliances

- Switch off the lights and other equipment when you go out of the room or when not needed for example lights-on during daytime
- The use of the following electric gadgets is allowable- cloth irons, electric jug/kettle, radio, phones, razor

Cooking

- Students are not allowed to do cooking at hostel premises, irrespective of the source of cooking energy used (gas, charcoal or electricity)

Noise

- It not allowed to make loud and unbearable noise such as from sound making devices- e.g. radio, phone, music system etc

Sleeping out

Students are not allowed to sleep out of the hostel without a written permission from the school administration

Cleanliness of hostels

Students will be responsible for keeping their rooms clean and tidy. The cleaner will be only responsible to clean toilets.

Entertaining of guests at hostel premises

Guests are not allowed inside the hostel rooms at all times, however, guest may be seen outside the hostel rooms during daytime and after permission is granted by the matron/patron.

Staying at hostels during vacations

Students who wish to remain staying at a hostel during vacation should seek permission at least a week before the vacation starts

Carrying of dangerous weapons

Carrying a dangerous weapon e.g a panga, pistol, etc is serious offence and is prohibited

Disciplinary authority

Disciplinary action will be taken in breach of these basic regulations of the Institute. A Committee made of members from the management and the student's organization shall sit and deliberate on infringements.

Penalties

Reprimand, Suspension, Expulsion, Compensation of damaged, or a intervention from state law enforcement organs shall be done according to the seriousness and gravity of the offence.

Rights and privileges of the student

The student will have the following rights and privileges:

1. Right to worship

2. Choice of accommodation
3. Freedom of association
4. Access to teaching and recreational facilities
5. Right to appeal against a disciplinary measure

Registration

Registration is necessary for your recognition as bona fide student of the Institute. The following items are needed to complete a registration:

- (i) A filled out registration form
- (ii) Academic certificates (form four and/or form 6 -original and a copy
- (iii) Four passport size photos
- (iv) A birth certificate- original and copy
- (v) An original copy of a bank pay- slip of fully paid semester fees

NOTE: Registration will be completed only if the above documents have been received.

Contact addresses of key Institute Officers

Principal/CEO- Dr. Alex Mwita; 0785 911 971; 0713 339 713; Email:
alexmmwita@gmail.com

Deputy Principal Academic- Dr. Regina Kutaga; 0784 394 700; 0759 021 432; Email:
kutagregina@gmail.com